CANMORE
COMMUNITY HOUSING

Board of Directors Meeting Minutes
CCH Boardroom – 100, 729 10 Street
September 3rd, 2026
3:00 p.m. – 5:00 p.m.

Board Members in Attendance:	Rob Murray	Todd Kunst
	Jeff Mah	Sean Krausert
	Jessie Fonseca	Wade Graham
	Leah Lechelt	Karen Dyberg
Board Members Absent:		
Others in Attendance:	Katherine Plotnick	
	Jeffry Chaves	
	Sally Caudill	
	Fergal Duff (joined for 100 Palliser update)	

1. Call to Order

Jessie Fonseca called the meeting to order at 3:03pm.

- **Motion 2026.090:** Moved by Sean Krausert at 3:06pm to approve the consent agenda.

CARRIED

2. Agenda Items

- **Motion 2026.091:** Moved by Jeff Mah at 3:07 p.m. that the Board move into a closed session to prevent the disclosure of:

- **Section 30(1)(c)(iii)** of the *Access to Information Act* (ATIA), to prevent the disclosure of information related to the Town's negotiating position.
- **Section 29(1)(a)** of the *Access to Information Act* (ATIA), to prevent the disclosure of advice, proposals, recommendations, analyses, or policy options developed by or for the public body, including background factual information and information provided for informational purposes only; and
- **Section 29(1)(g)** of the *Access to Information Act* (ATIA), to prevent the disclosure of information that could reasonably be expected to reveal pending budgetary decisions.

CARRIED

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-Jeff Mah left the meeting to order at 5:00pm.

- **Motion 2026.092:** Moved by Todd Kunst to come out of closed session at 5:04pm

CARRIED

a. **100 Palliser Lane Update:** In this closed session, the board received an update on the construction progress of 100 Palliser. The following motion arose from the discussion.

-**Motion 2026.093:** Moved by Jessie Fonseca that the CCH Board of Directors authorizes management to explore adding 100 Palliser to our existing property management contracts, pending acceptable negotiation of terms and rates with the current service provider on a portfolio basis at 5:09pm.

CARRIED

b. **CCH 2027-2028 Municipal Operating Budget Request:** In this session the CCH Board of Directors reviewed draft operating budgets. The following motion arose from the discussion.

- **Motion 2026.094:** Moved by Leah Lechelt to endorse the submission of two budgets (a status quo budget and a growth budget) and to indicate that the Board's preference is for the growth budget at 5:22pm

CARRIED

c. **High-Level Outline for Sept. 15 Shareholder meeting:** In this closed session the board discussed a high-level outline for the Sept 15 Shareholder meeting. No motions arose from the discussion.

d. **Board Recruitment Update**: The board was provided an update on board recruitment by the Executive Director and board recruitment sub committee. No motions arose from this update.

-Leah Lechelt left the meeting at 5:24pm.

Next meetings

Next regular scheduled board meeting October 1, 2026

4. Meeting Adjournment

-Motion 2026.095: Moved by Rob Murray to adjourn the meeting at 5:26p.m.

CARRIED

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Additional Notes for Public Awareness:

CCH is steadfast in its commitment to addressing the housing challenges facing our community through innovative, inclusive, and sustainable solutions. Our priority is to balance the immediate housing needs of residents with long-term growth and financial sustainability. Initiatives such as the Palliser Lane project, enhanced digital systems for applicant management, and strategic collaborations with local stakeholders exemplify our forward-thinking approach.

We are dedicated to fostering transparency, inclusivity, and community engagement by providing regular updates on key developments and ensuring our programmes remain accessible to all. The board's ongoing efforts aim to enhance operational efficiency, maximize available resources, and create opportunities for diverse populations within Canmore.

Your feedback is invaluable to shaping our strategies and achieving shared goals. Together, we continue to build a community where housing is equitable and sustainable for current and future generations.

Executive Director

Chair