

**Board of Directors Meeting Minutes  
CCH Boardroom – 100, 729 10 Street  
March 13, 2025  
02:30 p.m. – 05:00 p.m.**

**Board Members in Attendance:**

Rob Murray	Todd Kunst
Jamie Findlay	Jeff Hilstad
Joanna McCallum	Jeff Mah
Jessie Fonseca	Dan Roycroft
Leah Lechelt	

**Board Members Absent:**

**Others in Attendance:**

Whitney Smithers, Town's representation  
Kristopher Mathieu, CCH  
Nichole Abma, CCH  
Jeffry Chaves, CCH  
Mark Tkacz, CCH

**1. Call to Order**

Rob Murray called the meeting to order at 02:33 p.m.

**2. Approval of Agenda and Previous Meeting Minutes**

The agenda for the previous board meeting was reviewed and amendments to the agenda included

- Re-approved January 9<sup>th</sup> Meeting Minutes
- Ptarmigan Pointe project funding update

- **Motion 2025.028:** Moved by Rob Murray to approve the agenda.

**CARRIED**

-3:20pm Jamie entered the meeting

**3. In-Camera Session**

- **Motion 2025.029:** Moved by Todd Kunst to enter an in-camera session at 03:30 p.m.

**CARRIED**



Board members discussed confidential matters regarding material purchase, the exploration of alternative banking options, the draw reserve fund policy and the future review of quarterly financial packages.

- **Motion 2025.014:** Moved by Jessie Fonseca to adjourn the in-camera session at 04:26 p.m.

**CARRIED**

#### **4. Meeting Adjournment**

- **Motion 2025.016:** Moved by Joanna Mckellen to adjourn the meeting at 04:42 p.m.


**CARRIED**

#### **Additional Notes for Public Awareness:**

CCH is steadfast in its commitment to addressing the housing challenges facing our community through innovative, inclusive, and sustainable solutions. Our priority is to balance the immediate housing needs of residents with long-term growth and financial sustainability. Initiatives such as the Palliser Lane project, enhanced digital systems for applicant management, and strategic collaborations with local stakeholders exemplify our forward-thinking approach.

We are dedicated to fostering transparency, inclusivity, and community engagement by providing regular updates on key developments and ensuring our programmes remain accessible to all. The board's ongoing efforts aim to enhance operational efficiency, maximize available resources, and create opportunities for diverse populations within Canmore.

Your feedback is invaluable to shaping our strategies and achieving shared goals. Together, we continue to build a community where housing is equitable and sustainable for current and future generations.

  
Executive Director

  
Chair