



Board of Directors Meeting Minutes
CCH Boardroom – 100, 729 10 Street
June 12, 2025
02:30 p.m. – 05:00 p.m.

Board Members in Attendance:

Rob Murray	Todd Kunst
Jeff Hilstad	Jamie Findlay
Joanna McCallum	Jeff Mah
Jessie Fonseca	Dan Roycroft
Leah Lechelt	

Board Members Absent:

Others in Attendance:

Whitney Smithers, Town's representation
Dustin Schinbein, Town's representative
Chelsea Gibbons, Town's representative
Kristopher Mathieu, CCH
Nichole Abma, CCH
Mark Tkacz, CCH
Jeffry Chaves, CCH

1. Call to Order

Rob Murray called the meeting to order at 02:31 p.m.

2. Approval of Agenda and Previous Meeting Minutes

- The agenda was approved
- Meeting minutes from April and May board meeting to be amended to retroactively include a brief reference to the in-camera discussion in accordance with the FOIP Act

- **Motion 2025.044:** Moved by Jessie Fonseca to approve the agenda.

CARRIED

- **Motion 2025.045:** Moved by Rob Murray to approve 4A Policy

CARRIED

3. In-Camera Session

-**Motion 2025.046:** Moved by Jeff Mah at 3:36pm to move to an in-camera session in accordance with section 197(2) of the Municipal Government Act and Section 17 and 24 of the FOIP Act to

discuss a staffing matter and financial planning related to development project. No minutes were recorded during the in-camera session.

- **Motion 2025.047:** Moved by Rob Murray to adjourn the in-camera session

CARRIED

- **Motion 2025.048:** Moved by Jessie Fonseca to deny the rental appeal as the proposed rental rate is above the below market threshold. Board confirmed that the unit may only be rented at or below the maximum rental rate established by Canmore Community Housing

CARRIED

4. Meeting Adjourned

Additional Notes for Public Awareness:

CCH is steadfast in its commitment to addressing the housing challenges facing our community through innovative, inclusive, and sustainable solutions. Our priority is to balance the immediate housing needs of residents with long-term growth and financial sustainability. Initiatives such as the Palliser Lane project, enhanced digital systems for applicant management, and strategic collaborations with local stakeholders exemplify our forward-thinking approach.

We are dedicated to fostering transparency, inclusivity, and community engagement by providing regular updates on key developments and ensuring our programmes remain accessible to all. The board's ongoing efforts aim to enhance operational efficiency, maximize available resources, and create opportunities for diverse populations within Canmore.

Your feedback is invaluable to shaping our strategies and achieving shared goals. Together, we continue to build a community where housing is equitable and sustainable for current and future generations.


Executive Director
Chair