



CANMORE COMMUNITY HOUSING

Board of Directors Meeting Minutes

Virtual

July 17, 2025

04:00 p.m. – 06:00 p.m.

Board Members in Attendance:

Rob Murray	Todd Kunst
Jamie Findlay	
Jeff Mah	Dan Roycroft
Jessie Fonseca	Leah Lechelt

Board Members Absent: Joanna McCallum, Jeff Hilstad

Others in Attendance: Kristopher Mathieu, CCH

1. Call to Order

Rob Murray called the meeting to order at 04:05 p.m.

- **Motion 2025.062:** Moved by Rob Murray at 4:05pm to move into an in-camera session in accordance with section 197(2) of the Municipal Government Act and Section 25 of the FOIP Act to discuss financial matters, no minutes were recorded during the in-camera session.

CARRIED

Kristopher Mathieu joined the meeting at 4:15pm

Jamie Findlay left the meeting at 4:35pm

Kristopher Mathieu left the meeting at 5:08pm

-**Motion 2025.063:** Moved by Jessie Fonseca at 5:48pm to adjourn the in-camera session

CARRIED

- **Motion 2025.064:** Moved by Rob Murray - the Board of Directors directs CCH Administration to immediately remit payment in full to the Town of Canmore's Line of Credit out of CCH's Operating accounts in a manner that supports and optimizes the continued operations of the organization. These accounts are to be replenished in full from the first progress draw for 100 Palliser Lane, according to a repayment schedule to be presented for acceptance by the board at the next scheduled board meeting.

CARRIED

4. Meeting Adjournment

- **Motion 2025.065:** Todd Kunst motion to adjourn at 5:51pm

CARRIED

Additional Notes for Public Awareness:

CCH is steadfast in its commitment to addressing the housing challenges facing our community through innovative, inclusive, and sustainable solutions. Our priority is to balance the immediate housing needs of residents with long-term growth and financial sustainability. Initiatives such as the Palliser Lane project, enhanced digital systems for applicant management, and strategic collaborations with local stakeholders exemplify our forward-thinking approach.

We are dedicated to fostering transparency, inclusivity, and community engagement by providing regular updates on key developments and ensuring our programmes remain accessible to all. The board's ongoing efforts aim to enhance operational efficiency, maximize available resources, and create opportunities for diverse populations within Canmore.

Your feedback is invaluable to shaping our strategies and achieving shared goals. Together, we continue to build a community where housing is equitable and sustainable for current and future generations.



Executive Director

Chair