

CANMORE COMMUNITY HOUSING

Board of Directors Meeting Minutes
The Classroom – Civic Centre
November 2, 2023
3:00 p.m. – 5:00 p.m.

Board Members in Attendance: Rob Murray Todd Kunst
Jamie Findlay Joanna McCallum
Jeff Hilstad Jessie Fonseca
Wade Graham Jeff Mah
Lisa de Soto

Board Members Absent: NA

Others in Attendance: Michelle Ouellette, CCH
Whitney Smithers, Town of Canmore
Kris Mathieu, CCH
JaNae Sheppard, CCH
Lea Lohnes, Montane Architecture
Steve Ashton, Ashton Construction Services

Jessie Fonseca called the meeting to order at 3:00 pm and initiated round table introductions.

Note: Rob Murray and Steve Ashton are not present at the start of the meeting.

1. Consent Agenda

New Business

Add Performance Review Framework

October 5, 2023 Minutes

Amend Motion 2023.085 motion to read:

Moved by Jeff Mah made to go in camera to prevent disclosure of personal information in accordance with sections 17(4)(g) of the Freedom of Information and Protection of Privacy Act.

Amend motion 2023.088 to read:

Moved by Rob Murray to forward Board Applications to Council.

Amend motion 2023.089 to read:

Moved by Tanya Foubert that CCH Board of Directors recommend for contract award under CCDC-5b to Ashton Construction Services Inc. and Montane Architecture in the budget amount of, but not solely limited to \$492,379 for soft costs associated with development.



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Motion 2023.091: Moved by Jeff Mah to approve the consent agenda as amended

CARRIED

2. Business Arising from Minutes

NA

3. Reports:

Items 3.a was tabled until Rob Murray joins the meeting.

Note: Steve Ashton joins the meeting at 3:06 pm

Note: Rob Murray joins the meeting at 3:07 pm

b. Verbal Introduction with Ashton Construction Ltd. And Montane Architecture

Note: Steve Ashton and Lea Lohnes leave the meeting at 3:15pm

a. ACCH Board Officer Appointments

Motion 2023.92: Moved by Lisa de Soto that, effective November 2, 2023 the following CCH officer positions be appointed for a 1—year term expiring December 15, 2024 or until such time the Board complete its officer appointments for the 2024-2025 term; Rob Murray – Chairperson; Jessie Fonseca – Vice-chairperson; Todd Kunst – Treasurer; and Jamie Findlay – Secretary

b. Executive Director Report

The Board accepts the Executive Director report as information.

4. New Business

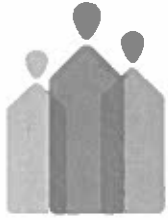
Performance Review Framework

Motion 2023.093: Moved Jessie Fonseca to go in camera to prevent disclosure of personal information in accordance with sections 17(4)(g) of the Freedom of Information and Protection of Privacy Act.

CARRIED

Motion 2023.094: Moved Jeff Mah to return the meeting to the public.

CARRIED



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Motion 2023.095: Moved by Rob Murray to a create a Performance Review sub-committee consisting of: Rob Murray; Wade Graham; Todd Kunst; Jeff Mah

CARRIED

Motion 2023.096: Moved by Lisa to a create a Policy Review sub-committee for consisting of: Lisa de Soto; Jessie Fonseca; Joanna McCallum; Jamie Findlay

CARRIED


- a. Motion Resolution Action List**
- b. Meeting Adjournment**

Motion 2023.097: Moved by Jessie Fonseca that the meeting be adjourned at 4:51 pm.

CARRIED



Executive Director



Chair

