



**Board of Directors Meeting Agenda  
Town of Canmore Civic Centre  
February 8, 2024  
3:00 p.m. – 5:00 p.m.**

- 1. Consent Agenda**
  - a) Approval of February 8, 2024 Consent Agenda
  - b) Approval of January 18, 2024 Board Meeting Minutes
  - c) Operations Report
  - d) Committee Report(s)
  
- 2. Business Arising from Minutes**
  - January 18, 2024 - NA
  
- 3. New Business:**
  - a) Online Client Management System
  - b) Project Delivery Policy
  - c) 2024 Business Plan
  - d) Board Workshop – Communication and Engagement Key Messages (1 hour)
  - e) Executive Director Performance Review – confidential (4:30 pm)
  
- 4. Motion Resolution Action List** – Report included in Agenda Package
  
- 5. Meeting Adjournment**

*A majority of the Directors in office shall constitute a quorum. In the case of an equality of votes, the Chair shall be entitled to a second or casting vote.  
(Articles of Association s45)*