



CANMORE COMMUNITY HOUSING

**Board of Directors Meeting Minutes
The Classroom – Civic Centre
October 6, 2022
3:00 p.m. – 5:00 p.m.**

Board Members in Attendance: Kieran Dowling Todd Kunst
Jamie Findlay Rob Murray
Jeff Hilstad Tanya Foubert
Jessie Fonseca

Board members Absent: Maria Lynn

Others in Attendance: Dougal Forteach, CCH
Whitney Smithers, ToC
Mayor Sean Krausert, ToC

Kieran Dowling called the meeting to order at 3:00 p.m.

1) Agenda Approval

October 6 2022 Agenda

Motion 2022.057 Moved by Jamie Findlay to approve the October 6, 2022 Consent Agenda as amended. CARRIED

2) Business arising from Minutes
N/A

Motion 2022.058 Moved by Jessie Fonseca to go in-camera at 3:02 p.m. as disclosure of the information contained within these applications is an unreasonable invasion of a third party's personal privacy. CARRIED

3) a. CCH Board applications – confidential

Note: Mayor Krausert left the meeting at 3:41 p.m.

Motion 2022.059 Moved by Jamie Findlay to come out of camera at 3:45 p.m. CARRIED

Motion 2022.060 Moved by Jamie Findlay to forward all Board applications to CCH shareholder for consideration and recommend Todd Kunst be appointed for a new two-year term. CARRIED

b. Peaks Estates -CCH Vital Homes eligible units

Motion 2022.061 Moved by Kieran Dowling that CCH administration provide boardwalk with a \$7,000 letter of credit (LOC), the funds to be sourced from CCH's operating reserve, to assist Vital Homes eligible tenants who are on a work visa the best opportunity to obtain a rental tenancy at Peaks Estates. **CARRIED**

Motion 2022.062 Moved by Tanya Foubert that CCH Board write a letter to Boardwalk to express concerns about its rental practice for eligible tenants who are on a work visa. **CARRIED**

c. Matching Down Deposit & Accessory Dwelling Grant Program

Motion 2022.063 Moved by Tanya Foubert that the Matching Down Deposit program (MDDP) and Accessory Dwelling Grant program (ADGP) be discontinued as of December 31 2022. MDDP and ADGP funding that has not been disbursed is to be reinvested in new programming as directed by CCH's Board at the appropriate time. **CARRIED**

d. Purpose Built rental buildings

Motion 2022.064 Moved by Jessie Fonseca that CCH proceed with surveying Lot 7 Palliser Lane, the costs of which to be sourced from CCH's capital reserve, with the intent of proceeding with the development of a purpose-built rental building on the subject lands in 2023. **CARRIED**

Motion 2022.065 Moved by Todd Kunst to go in-camera at 4:34 p.m. as the Board is reviewing proposals with costs to facilitate the strategy session, disclosure of this information would be harmful to the business interests of the proponent. **CARRIED**

e. Board strategy session- confidential

Motion 2022.066 Moved by Todd Kunst to come out of camera 4:42 p.m. **CARRIED**

Motion 2022.067 Moved by Tanya Foubert to postpone item 3e) to the November 1, 2022 Board meeting. **CARRIED**

4) **New Business**
N/A

5) **Motion resolution Action list**
No action required

6) **Meeting Adjournment**

Motion 2022.068 Moved by Kieran Dowling to adjourn the meeting at 4:45 p.m. **CARRIED**



Managing Director



Vice Chair

APPROVED November 3, 2022 Motion 2022.069
CANMORE COMMUNITY HOUSING CORPORATION