

CANMORE COMMUNITY HOUSING

Board of Directors Meeting Minutes
The Classroom- Civic Centre
September 1, 2022
3:00 p.m. – 5:00 p.m.

Board Members in Attendance:

Kieran Dowling	Todd Kunst
Jamie Findlay	Rob Murray
Jeff Hilstad	Tanya Foubert
Jessie Fonseca	

Board members Absent: Maria Lynn

Others in Attendance: Dougal Forteath, CCH
Whitney Smithers, ToC

Kieran Dowling called the meeting to order at 3:03 p.m.

1) Agenda Approval

September 1, 2022 Agenda

Addition:

Item 4e) CCH personnel matter – confidential

Motion 2022.046 Moved by Jamie Findlay to approve the September 1, 2022 Agenda as amended.

CARRIED

August 4, 2022 meeting minutes

Motion 2022.047 Moved by Todd Kunst to approve the August 4, 2022 meeting minutes as amended.

CARRIED

2) **Business arising from Minutes** N/A

Motion 2022.048 Moved by Jessie Fonseca to go in-camera at 3:15 p.m. as the Board is receiving advice from officials specific to programming not yet approved by the Board.

CARRIED

3) a. CCH new program concept – confidential

Motion 2022.049 Moved by Rob Murray to come out of camera at 4:10 p.m.

CARRIED

The agenda item was accepted as information:

b. Peaks Estates -CCH Vital Homes eligible units

Motion 2022.050 Moved by Tanya Foubert to postpone this agenda item to the October 6 meeting and direct CCH administration to seek advice from legal counsel on prepayment of rent specific to the Residential Tenancy Act (RTA) requirements. CARRIED

c. Board/Shareholder informal meeting follow up

The agenda item was accepted as information:

Motion 2022.051 Moved by Tanya Foubert to go in-camera at 4:45 p.m. as the Board is reviewing a proposal with costs to complete the same and disclosure of this information would be harmful to the business interests of the proponent. CARRIED

d. CCH HR consulting services – confidential

Motion 2022.052 Moved by Kieran Dowling to come out of camera at 4:55 p.m. CARRIED

Motion 2022.053 Moved by Tanya Foubert to engage Opt Human to manage HR related matters for the Managing Director CARRIED

Note: Dougal Forteath left the meeting at 4:59 p.m.

Motion 2022.054 Moved by Tanya Foubert to go in-camera at 5:00 p.m. as public discussion on this agenda item would be an unreasonable invasion of a third party's personal privacy (S.17).

e. CCH personnel matter – confidential

Note: Jamie Findlay left the meeting at 5:17 p.m.

Motion 2022.055 Moved by Tanya Foubert to come out of camera at 5:18 p.m. CARRIED

4) New Business
N/A

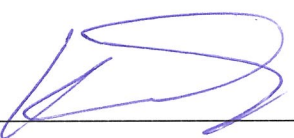
5) Motion resolution Action list
No action required

6) Meeting Adjournment

Motion 2022.056 Moved by Rob Murray to adjourn the meeting at 5:19 p.m. CARRIED



Managing Director



Chair