

CANMORE COMMUNITY HOUSING

Board of Directors Meeting Minutes

Via Zoom

November 4, 2021

3:00 p.m. – 5:00 p.m.

Board Members in Attendance:

Kieran Dowling Rob Murray
Todd Kunst Maria Lynn
Jessie Fonseca Jamie Findlay
Jeff Hilstad Tanya Foubert

Board members Absent:

N/A

Others in Attendance:

Dougal Forteach, CCHC
Cathy-Ann David
Lisa de Soto
Whitney Smithers

Kieran Dowling called the meeting to order at 3:15 p.m.

1) Consent Agenda Approval

Motion 2021.074 Moved by Todd Kunst to approve the November 4, 2021 Consent Agenda as presented.

CARRIED

2) Business Arising from Minutes: N/A

3) a. Ravens Ridge

The Board accepted Cathy-Ann David's report as information.

b. Board officer appointments

Motion 2021.075 Moved by Jamie Findlay that the Board appoints: Kieran Dowling as Chairperson; Rob Murray as Vice-Chairperson; Todd Kunst as Treasurer; and Tanya Foubert as Secretary, effective November 4, 2021 for a 1- year term expiring December 15, 2022, or until such time the Board completes its officer appointments for the 2022-2023 term.

CARRIED

c. SPP 3.03 Vital homes rental program – proposed amendments

Motion 2021.076 Moved by Jeff Hilstad that the Board approve the recommended changes to SPP 3.03 Vital Homes Rental Program Policy and change all references of CCHC to CCH, and PAH to Vital Homes. A definition for "Canmore" shall be included, and the definition of "Bow Valley" and "Employer"

amended as proposed by administration. The definition of "Dependent" shall be presented within the policy as amended by the Board. **CARRIED**

d. SPP 3.02 Vital Homes own program – proposed amendments

Motion 2021.077 Moved by Rob Murray that the Board approve the recommended changes to SPP 3.02 Vital Homes Own Program Policy and change all references of CCHC to CCH, and PAH to Vital Homes. A definition for "Canmore" shall be included, the definition "Employer" amended as proposed by administration. **CARRIED**

Motion 2021.078 Moved by Kieran Dowling to go in-camera at 4:11 p.m. as disclosure of the information contained within the sublease request is an unreasonable invasion of a third party's personal privacy.

CARRIED

e. Sublease request -confidential

Motion 2021.079 Moved by Todd Kunst to come out of camera at 4:00 p.m.

CARRIED

Motion 2021.080 Moved by Jamie Findlay that the Board approve the sublease request from the owner of 201, 125G Dyrigas Lane from December 1, 2021 to February 28, 2023 subject to CCH's sublease conditions. **CARRIED**

f. CCH 2022-2025 Strategic Plan

The Board accepted administration's report as information.

4) New Business

There was no new business.

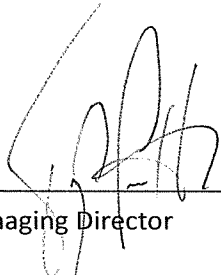
5) Motion Resolution Action List

All actions completed


6) Meeting Adjournment

Motion 2021.081 Moved by Tanya Foubert to adjourn the meeting at 4:45 p.m.

CARRIED



Managing Director



Chair