

# CANMORE COMMUNITY HOUSING

Board of Directors Meeting Minutes  
Zoom Video Conference  
October 1, 2020  
3:00p.m. – 5:00 p.m.

**Board Members in Attendance:** Steve Ashton                      John Borrowman  
Kieran Dowling                      Jeff Hilstad  
Samantha McConnery              Rob Murray  
Dan Sparks                              Todd Kunst

**Board members Absent:** Dallas Suttie

**Others in Attendance:** Dougal Forteath, CCHC

Steve Ashton called the meeting to order at 3:00pm

## 1) Agenda Approval

**Motion 2020.075 Moved by John Borrowman to approve the Agenda as presented.**

**CARRIED**

## 2) Approval of Minutes

### September 17 Minutes

Amend Motion 2020.073 to state “ Moved by Todd Kunst that CCH’s Board postpone the vote on Motion 2020-072 ...”

**Motion 2020.076 Moved by Kieran Dowling to approve the September 17, 2020 meeting minutes as amended.**

**CARRIED**

## 3) Business Arising from Minutes:

a) CCH Board Motion 2020.072 (from September 17 Board meeting)

**Motion 2020.072 Moved by Todd Kunst that CCH’s Board supports a lower Vital Homes mill rate in 2021 to only cover CCHC’s funding request of \$450,000.**

**For:** N/A

**Opposed:** Steve Ashton/John Borrowman/Kieran Dowling/Jeff Hilstad/Samantha McConnery/Rob Murray/ Todd Kunst /Dan Sparks

**DEFEATED**

**Motion 2020.077 Moved by Steve Ashton that CCH would like to see the Town of Canmore collect the same amount of revenue through the Vital Homes mill rate in 2021 as it did in 2020, in support of future Vital Homes initiatives as the Board recognizes the importance of keeping the Vital Homes reserve funded.**

**For:** Steve Ashton/John Borrowman/Kieran Dowling/Jeff Hilstad/Samantha McConnery/Rob Murray/ Todd Kunst

**Opposed:** Dan Sparks

**CARRIED**

**Motion 2020.078 Moved by Jeff Hilstad that the Board went in camera at 3:37pm as disclosure of the information contained within these Board applications is an unreasonable invasion of a third party's personal privacy.**

**CARRIED**

**4) a. CCH Board applications**

**Moved by Steve Ashton to come out of camera at 4:10pm.**

**Motion 2020.079 Moved by Steve Ashton that all Board applications received be forwarded to CCH's Shareholders for consideration. Along with the two incumbents (Kieran Dowling and Todd Kunst) the Board recommends the following applications be given strong consideration: Maria Lynn, for policy, land use, infrastructure and development experience; Jeff Roberts, for Board and municipal government experience; Audrey Rogers, for Board and municipal housing body experience.**

**CARRIED**

**Note:** Kieran Dowling cited a conflict of interest with respect to agenda item 4b and left the meeting at 4:13pm.

**Motion 2020.080 Moved by Steve Ashton to go in camera at 4:14pm to discuss this agenda item as disclosure of this information would be harmful to the economic interests of CCH.**

**CARRIED**

**b. CCH Peaks Landing – confidential**

**Moved by Steve Ashton to come out of camera at 4:47pm.**

**Note:** Kieran Dowling returned to the meeting at 4:48pm.  
Dougal Forteach left the meeting at 4:48pm.

**Motion 2020.081 Moved by Steve Ashton to go in camera at 4:48pm as the Board is receiving legal advice from officials (Board Chairperson) whose disclosure could be harmful to CCH's economic interests.**

**CARRIED**

**c. CCH Remuneration policy – confidential**

**Note:** John Borrowman left the meeting at 5:05pm.

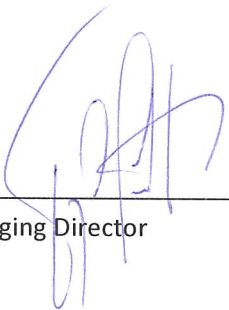
**Moved by Steve Ashton to come out of camera at 5:38pm.**

The Board tabled Item 4c to the October 15 meeting.

**7) Meeting Adjournment**

**Motion 2020.082 Moved by Steve Ashton to adjourn the meeting at 5:40pm.**

**CARRIED**



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Managing Director



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Chair