

**Board of Directors Meeting Minutes
Classroom – Civic Centre
December 20th, 2018
3:00p.m. – 5:00 p.m.**

Board Members in Attendance: Sue Anderson Kieran Dowling
John Borrowman Todd Kunst
Jeff Hilstad Samantha McConnery
Dan Sparks Steve Ashton
Peter Musil

Board members Absent: N/A

Others in Attendance: Dougal Forteath, CCHC
Michael Fark

Steve Ashton called the meeting to order at 3:05pm.

1) Agenda Approval

Motion 2018.140 Moved by Sue Anderson to approve the agenda as presented. CARRIED

2) Approval of Minutes

Motion 2018.141 Moved by Sue Anderson to approve the December 6th meeting minutes as presented. CARRIED

3) Business Arising from Minutes:

None

4) a. Report from Administration

The Board reviewed the report from administration and accepted the same as information. The January 3rd, 2019 Board meeting will be cancelled.

Note: Kieran Dowling left the meeting at 3:25pm
Peter Musil left the meeting at 3:40pm

Motion 2018.142 Moved by Jeff Hilstad to go in-camera at 3:41pm to discuss a matter that would be an unreasonable invasion of a third party's personal privacy (s.17). CARRIED

b. PAH resale – confidential

Note: John Borrowman arrived at 3:45pm

Motion 2018.143 Moved by Dan Sparks to come out of camera at 3:47pm.

CARRIED

Motion 2018.144 Moved by Dan Sparks that CCHC:

- 1) Re-acquire 307 Glacial Rock Lodge, at the maximum resale value as at the agreed to closing date, using funds drawn from CCHC's line of credit;
- 2) Register the newest Restrictive Covenant and Option Agreement on the property's Title;
- 3) Dispose of the property through CCHC's PAH waitlist

CARRIED

Motion 2018.145 Moved by Sue Anderson to go in-camera at 3:48pm to receive advice from Officials.

CARRIED

c. Mountain Haven Co-operative Homes – confidential

Motion 2018.146 Moved by Steve Ashton to come out of camera at 3:55pm.

CARRIED

Motion 2018.147 Moved by Steve Ashton that CCHC tenancies at MHCH which expire on or before June 30, 2019 will be offered 1-year fixed term tenancy renewals if their lease is in good standing and they meet CCHC's PAH eligibility criteria.

CARRIED

Note: Kieran Dowling returned to meeting at 4:00pm
Dougal Forteath and Michael Fark left the meeting at 4:00pm

Motion 2018.148 Moved by Dan Sparks to go in-camera at 4:02pm to discuss a personnel matter.

CARRIED

d. Managing Director performance review – confidential

Motion 2018.149 Moved by Todd Kunst to come out of camera at 4:40pm.

Motion 2018.150 Moved by Steve Ashton to apply a 2% COLA to the Managing directors 2018 salary for 2019 and to complete a salary review of the managing directors position with the Town of Canmore's Human Resources department.

CARRIED

7) Meeting Adjournment

Motion 2018.151 Moved by Jeff Hilstad to adjourn the meeting at 4:45pm.

CARRIED



Managing Director

Chair