

**Board of Directors Meeting Minutes  
Classroom – Civic Centre  
December 6th, 2018  
3:00p.m. – 5:00 p.m.**

**Board Members in Attendance:** Sue Anderson Kieran Dowling  
John Borrowman Todd Kunst  
Jeff Hilstad Samantha McConnery

**Board members Absent:** Dan Sparks  
Steve Ashton  
Peter Musil

**Others in Attendance:** Dougal Forteach, CCHC  
Cathy Anne David  
Michael Fark

Sue Anderson called the meeting to order at 3:10pm

**1) Agenda Approval**

Move Item 4b to the front of the Agenda

**Motion 2018.132 Moved by Samantha McConnery to approve the agenda as amended.**

**CARRIED**

**2) Approval of Minutes**

**Motion 2018.133 Moved by Sue Anderson to approve the November 15th meeting minutes as presented.**

**CARRIED**

**3) Business Arising from Minutes:**

None

**4) a. Report from Administration**

The Board reviewed the report from administration and accepted the same as information.

**Note:** Cathy-Anne David left the meeting at 3:45pm

3.0 CCHC Board officer positions

**Motion 2018.134 Moved by Sue Anderson that Steve Ashton be appointed CCHC Chair for a term to expire December 15, 2019.**

**CARRIED**

**Motion 2018.135 Moved by Samantha McConnery that Sue Anderson be appointed CCHC Vice-Chair for a term to expire December 15, 2019. CARRIED**

**Motion 2018.136 Moved by Todd Kunst that Peter Musil be appointed CCHC Treasurer for a term to expire December 15, 2019. CARRIED**

**Note:** John Borrowman arrived at the meeting at 3:50pm

**Note:** Dougal Forteach and Michael Fark left the meeting at 4:08pm

**Motion 2018.137 Moved by Samantha McConnery to go in-camera at 4:10pm to discuss a matter that would be an unreasonable invasion of a third party's personal privacy. (s.17) CARRIED**


**a. Managing Director Annual review – confidential**

**Motion 2018.138 Moved by Samantha McConnery to come out of camera at 5:15pm. CARRIED**

**7) Meeting Adjournment**

**Motion 2018.139 Moved by Jeff Hilstad to adjourn the meeting at 5:16pm. CARRIED**

  
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Managing Director

  
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Vice Chair