

**Board of Directors Meeting Minutes  
Classroom – Civic Centre  
December 5, 2019  
3:00p.m. – 5:00 p.m.**

**Board Members in Attendance:** Steve Aston Rob Murray  
Jeff Hilstad Samantha McConnery  
Todd Kunst Dallas Suttie

**Board members Absent:** John Borrowman  
Dan Sparks  
Kieran Dowling

**Others in Attendance:** Dougal Forteath, CCHC  
Lisa de Soto, ToC

Steve Ashton called the meeting to order at 3:08pm

**1) Agenda Approval**

**Motion 2019.121 Moved by Dallas Suttie to approve the agenda as presented CARRIED**

**2) Approval of Minutes**

**Motion 2019.122 Moved by Todd Kunst to approve the November 17, 2019 meeting minutes as presented CARRIED**

**3) Business Arising from Minutes:**

The business arising from the minutes of November 17, 2019 is addressed with item 4b of the Agenda

**4) a. Manager's report**

The Board accepted the manager's report as information. The next regularly scheduled Board meeting will be Thursday January 16<sup>th</sup>, 2020.

**b. CCHC 2020 Business Plan Draft**

**Motion 2019.123 Moved by Rob Murray to approve the 2020 Business Plan and post it on CCHC's website CARRIED**

**c. CCHC 2019 reserve transfers**

**Motion 2019.124 moved by Steve Ashton that from the Hector operating account, in 2019 CCHC transfer \$147,699 to the Hector reserve account and \$15,392 to CCHC's operating reserves CARRIED**

Motion 2019.125 moved by Steve Ashton that from the McArthur Place operating account, in 2019 CCHC transfer \$111,751 to the McArthur Place reserve account and \$18,364 to CCHC's operating reserves  
CARRIED

Motion 2019.126 moved by Steve Ashton that administration return with a reserve fund policy in 2020 for Board approval  
CARRIED

d. Peaks Landing

Motion 2019.127 moved by Steve Ashton that CCHC proceed with a design build Request For Proposal in 2020 for the development of the Peaks Landing lands.  
CARRIED

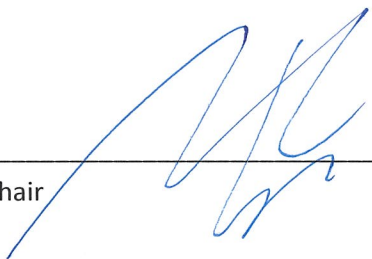
7) Meeting Adjournment

Motion 2019.128 Moved by Jeff Hilstad to adjourn the meeting at 4:27pm  
CARRIED



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Managing Director



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Chair