

Board of Directors Meeting Minutes
Classroom – Civic Centre
October 18th, 2018
3:00p.m. – 5:00 p.m.

Board Members in Attendance: Dan Sparks Chantal Branchaud
John Borrowman Peter Musil
Jeff Hilstad Steve Ashton
Todd Kunst

Board members Absent: Sue Anderson
Samantha McConnery

Others in Attendance: Dougal Forteath, CCHC
Cathy Robinson
Michael Fark

Steve Ashton called the meeting to order at 3:10pm

1) Agenda Approval

Agenda Order October 18th:

- 1) Move item 4c before Item 4b

Motion 2018.114 Moved by Todd Kunst to approve the agenda as amended.

CARRIED

2) Approval of Minutes

October 4th:

Motion 2018.115 Moved by Chantal Branchaud to approve the September 20th meeting minutes as presented.

CARRIED

3) Business Arising from Minutes:

None

4) a. Report from Administration

The Board reviewed the report from administration

Motion 2018.116 Moved by Peter Musil to go in-camera at 3:44pm to discuss a matter whose disclosure could be harmful to business interests of a third party (s.16)

CARRIED

3.0 MHCH

Motion 2018.117 Moved by Steve Ashton to come out of camera at 3:30pm. CARRIED

4.0 November Board meetings

The November 1 Board meeting is cancelled

Motion 2018.118 Moved by Jeff Hilstad to go in-camera at 3:44pm to discuss a matter whose disclosure could be harmful to business interests of CCHC. CARRIED

b. CCHC Rental Rates

Motion 2018.119 Moved by Steve Ashton to come out of camera at 4:40pm. CARRIED

Motion 2018.120 Moved by Dan Sparks that The Board move to adopt a policy to round rents to the next \$5 increment (if not a multiple of 5) in addition to other approved rental changes. CARRIED

Motion 2018.121 Moved by Dan Sparks that the Board move to direct Administration to implement the highest approved rent for new tenancies and permit Administration to use their discretion to modify the rent downward if the unit cannot be filled at the highest rent. CARRIED


c. Draft 2019 Business Plan

The Board reviewed the draft 2019 business plan and asked that reference to `Canmore resident worker`s be changed to `Canmore residents` and that reference to ``CNIT`` be removed.

Motion 2018.122 Moved by John Borrowman to approve the 2019 Business Plan as amended and post the same on CCHC`s website. CARRIED

7) Meeting Adjournment

Motion 2018.123 Moved by John Borrowman to adjourn the meeting at 4:50pm. CARRIED



Managing Director



Chair