

**Board of Directors Meeting Minutes
Classroom – Civic Centre
October 4th, 2018
3:00p.m. – 5:00 p.m.**

Board Members in Attendance: Dan Sparks Chantal Branchaud
John Borrowman Peter Musil
Samantha McConnery Jeff Hilstad
Todd Kunst Steve Ashton

Board members Absent: Sue Anderson

Others in Attendance: Dougal Forteath, CCHC
Cathy-Ann David

Steve Ashton called the meeting to order at 3:08pm

1) Agenda Approval

Motion 2018.105 Moved by John Borrowman to approve the agenda as presented

CARRIED

2) Approval of Minutes

September 20th:

Motion 2018.106 Moved by Todd Kunst to approve the September 20th meeting minutes as presented

CARRIED

3) Business Arising from Minutes:

None

4) a. Report from Administration

The Board reviewed the report from administration

Note: Dan Sparks declared a conflict of interest on Item 4.b and left the meeting at 3:50pm

Motion 2018.107 Moved by Jeff Hilstad to go in-camera at 3:51pm to discuss a matter whose disclosure could be harmful to business interests of a third party (s. 16).

CARRIED

b. Peaks Landing

Motion 2018.108 Moved by Steve Ashton to come out of camera at 3:56pm.

CARRIED

Motion 2018.109 Moved by Steve Ashton that the Board approve the acquisition of 7 PAH units at Peaks Landing and direct administration to sign the offer to purchase for the same.

CARRIED

Note: Dan Sparks returned to the meeting at 3:59pm

Motion 2018.110 Moved by Todd Kunst to go in-camera at 4:04pm to discuss a matter whose disclosure would be unreasonable invasion of a third party's personal privacy (s. 17).

CARRIED

c. CCHC Board applications

Motion 2018.111 Moved by Steve Ashton to come out of camera at 4:19pm

CARRIED

Motion 2018.112 Moved by Steve Ashton that CCHC's Board recommend the re-appointment of the three incumbent board members for the following reasons: continuity; knowledge of existing Board initiatives during the completion of Hawks Bend, and the acquisition of the 17 rental units at Mountain Haven Cooperative Homes. There are five applications forwarded for the shareholder's consideration.

CARRIED

d. 2019 Draft Business Plan

The Board noted edits it would like to see in the draft 2019 business plan and asked the same be returned to the October 18th board meeting.

7) Meeting Adjournment

Motion 2018.113 Moved by Peter Musil to adjourn the meeting at 5:00pm.

CARRIED



Managing Director



Chair