

**Board of Directors Meeting Minutes
Zoom Video Conference
September 3, 2020
3:00p.m. – 5:00 p.m.**

Board Members in Attendance: Kieran Dowling Jeff Hilstad
Samantha McConnery Rob Murray
John Borrowman Todd Kunst

Board members Absent: Steve Ashton
Dallas Suttie
Dan Sparks

Others in Attendance: Dougal Forteath, CCHC
Michelle Gurney - Shift Consulting
Robin Borstmayer - Shift Consulting
Bruce Marpole – Shift Consulting

Jeff Hilstad called the meeting to order at 3:05pm.

4) a. CCHC new website

Shift Consulting representatives were present to review with the Board CCHC's new website. The website will go live either Friday September 4 or Monday September 8.

1) Agenda Approval

Motion 2020.064 Moved by Jeff Hilstad to approve the Agenda as presented. CARRIED

2) Approval of Minutes

Motion 2020.065 Moved by John Borrowman to approve the August 6, 2020 meeting minutes as presented.

CARRIED

**3) Business Arising from Minutes:
N/A**

4) b. Managers report

The Board accepted the Managers report as information.

Motion 2020.066 Moved by Samantha McConnery to go in camera at 4:03pm as the Board is receiving advice from officials specific to future strategic initiatives whose disclosure could be harmful to CCHC's economic interests.

CARRIED

c. CCHC rental program – confidential

Motion 2020.067 Moved by Todd Kunst to come out of camera at 4:15pm.

CARRIED

5) New Business

- a. Agenda Availability – John Borrowman noted that recently some meeting Agendas have not been posted on the website prior to meeting dates. The new website will have the meeting Agenda page posted prior to meeting dates;
- b. Peaks Landing – John Borrowman requested the Board discuss Peaks Landing unit prices once all Design Build RFP submissions have been received. This discussion is tentatively set to occur at the October 1 Board meeting.

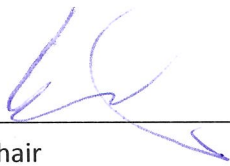
7) Meeting Adjournment

Motion 2020.068 Moved by Todd Kunst to adjourn the meeting at 4:40pm.

CARRIED



Managing Director



Vice Chair