

**Board of Directors Meeting Minutes  
Classroom – Civic Centre  
August 1, 2019  
3:00p.m. – 5:00 p.m.**

**Board Members in Attendance:** Sue Anderson                      Jeff Hilstad  
Dan Sparks    Kieran Dowling  
Samantha McConnery                      Peter Musil

**Board members Absent:** Steve Aston  
John Borrowman  
Todd Kunst

**Others in Attendance:** Dougal Forteach, CCHC  
Michael Fark, ToC

Sue Anderson attended the meeting by phone and called the meeting to order at 3:15pm

**1) Agenda Approval**

Agenda additions:

- 4d) Accessory Dwelling Grant Program (currently in Agenda Item 4c)
- 4e) Matching Down Deposit Program (currently in Agenda item 4c)

**Motion 2019.060 Moved by Sue Anderson to approve the agenda as amended**

**CARRIED**

**2) Approval of Minutes**

**Motion 2019.061 Moved by Jeff Hilstad to approve the June 20th meeting minutes as presented**

**CARRIED**

**3) Business Arising from Minutes:**

None

**4) a. Report from Administration**

The report from administration was accepted as information. The Board will arrange a Board/Shareholder meeting for early October 2019.

**b. Three Sisters Mountain Village (TSMV) Community Lands**

**Motion 2019.062 Moved by Jeff Hilstad That CCHC accept the transfer of the Three Sisters Mountain Village (TSMV) Community Lands (Lands), legally described as Plan 1611360 Block 21 Lots 27 and 28, from the Town of Canmore for the amount of one dollar (\$1.00) CARRIED**

**c. Draft CCHC 2019-2021 Strategic Plan**

**Motion 2019.063 Moved by Kieran Dowling that the Board approve the draft 2019-2021 Strategic Plan as amended and that the same be forwarded to the Shareholder for approval at CCHC's annual general meeting to be held in October 2019. CARRIED**

**d. Accessory Dwelling Grant Program**

**Motion 2019.064 Moved by Dan Sparks that the Board approve the Accessory Dwelling Grant Program as amended and that the same be forwarded to the Shareholder for approval at CCHC's annual general meeting to be held in October 2019. CARRIED**

**e. Matching Down Deposit Program**

The Board directed administration to return with an amended policy that reflects the beneficiaries of the Matching Down Deposit Program in year 1 of the proposed 3-year pilot project will be restricted to PAH waitlist applicants and PAH owners.

**7) Meeting Adjournment**

**Motion 2019.065 Moved by Sue Anderson to adjourn the meeting at 4:47pm. CARRIED**



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Managing Director



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Vice Chair