

**Board of Directors Meeting Minutes  
Classroom – Civic Centre  
January 17th, 2019  
3:00 p.m. – 5:00 p.m.**

**Board Members in Attendance:** Steve Ashton Kieran Dowling  
John Borrowman Todd Kunst  
Jeff Hilstad Samantha McConnery  
Dan Sparks Peter Musil

**Board members Absent:** Sue Anderson

**Others in Attendance:** Dougal Forteath, CCHC  
Cathy-Anne David

Steve Ashton called the meeting to order at 3:06pm

**1) Agenda Approval**

**Motion 2019.001 Moved by Kieran Dowling to approve the agenda as presented CARRIED**

**2) Approval of Minutes**

**Motion 2019.002 Moved by Samantha McConnery to approve the December 20th meeting minutes as presented CARRIED**

**3) Business Arising from Minutes:**

None

**4) a. Report from Administration**

The Board reviewed the report from administration and accepted the same as information.

**Motion 2019.003 Moved by Peter Musil to go in-camera at 4:20pm to discuss a matter that includes advice from officials CARRIED**

**b. CCHC Strategic Plan – confidential**

**Motion 2019.004 Moved by Steve Ashton to come out of camera at 4:45pm CARRIED**

**7) Meeting Adjournment**

**Motion 2019.005 Moved by Jeff Hilstad to adjourn the meeting at 4:46pm. CARRIED**

  
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Managing Director

  
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Chair