

**Board of Directors Meeting Minutes
Zoom Video Conference
April 2, 2020
3:00 p.m. – 5:00 p.m.**

Board Members in Attendance:

Steve Ashton	Rob Murray
Jeff Hilstad	Kieran Dowling
Samantha McConnery	John Borrowman
Todd Kunst	Dallas Suttie

Board members Absent: Dan Sparks

Others in Attendance:

Dougal Forteath, CCHC
Lisa DeSoto, ToC
Calvin Scott, Avail CPA (3:00pm – 3:45pm)
Michelle Gurney, Shift Consulting (3:45pm – 5:00pm)
Bruce Marpole, Shift Consulting (3:45pm – 5:00pm)

Steve Ashton called the meeting to order at 3:00 pm.

4) a. 2019 – CCHC Draft Audited Statements

Calvin Scott, Avail CPA, presented CCHC's draft audited statements via video conference call.

Motion 2020.027 Moved by Steve Ashton to go in camera at 3:30pm to ask questions related to CCHC's financial statements. CARRIED

Motion 2020.028 Moved by Steve Ashton to come out of camera at 3:43 pm. CARRIED

Note: Dougal Forteath left the meeting at 3:30 pm/ returned at 3:43 pm.

Motion 2020.029 Moved by Dallas Suttie to accept CCHC's 2019 Audited Financial Statements. CARRIED

1) Agenda Approval

Add:
4c) Peaks Landing RFP

Motion 2020.030 Moved by John Borrowman to approve the agenda as amended. CARRIED

2) Approval of Minutes

Motion 2020.031 Moved by Samantha McConery to approve the March 5, 2020 meeting minutes as presented.

CARRIED

3) Business Arising from Minutes:

N/A

4) b. CCHC Communication Program

Michelle Gurney and Bruce Marpole reviewed the goals and objectives of the Communication program via video conference.

c. Peaks Landing RFP

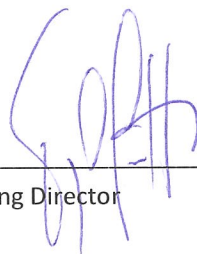
Motion 2020.032 Moved by Rob Murray to terminate the Peaks Landing RFP and re-issue the RFP at the end of April, 2020.

CARRIED

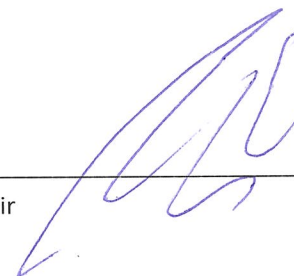
7) Meeting Adjournment

Motion 2020.033 Moved by Dallas Suttie to adjourn the meeting at 5:05 pm.

CARRIED



Managing Director



Chair