

Board of Directors Meeting Agenda
Classroom- Civic Centre
March 1st, 2017
3:00 p.m. – 5:00 p.m.

1. Approval of Agenda
2. Approval of Minutes
 - a. Approval of the February 15th 2017 Board Meeting Minutes
3. Business Arising from Minutes
4. Reports:
 - a. Report from Administration (10 minutes)
 - b. ODCL RFP – confidential (80 minutes)
5. New Business
None
6. Motion Resolution Action List
All actions completed
7. Meeting Adjournment

*A majority of the Directors in office shall constitute a quorum. In the case of an equality of votes, the Chair shall be entitled to a second or casting vote.
(Articles of Association s45)*



Canmore Community Housing Corporation

For Information

DATE OF MEETING: March 1st 2017 Agenda Item: 4a)
SUBJECT: Managing Director's Report
RECOMMENDATION: For information

EXECUTIVE SUMMARY

The Administration Report summarizes activities relative to CCHC's operations and Strategic Plan as required.

1.0 OPERATIONS UPDATE

The February update will be provided at the March 15th meeting.

2.0 McARTHUR PLACE (DYRGAS LANE) DEVELOPMENT UPDATE

Property and Program Management: As of March 1st 46/48 units at McArthur Place are occupied, there continues to be a 2 bedroom and 3-bedroom unit available although an offer has been made on the t3- bedroom unit.

Funding/Finance & Construction: Nothing to report at this time, an update will be provided at the March 15th meeting.

3.0 Old Day Care Lands RFP

The RFP closed Tuesday February 28th, the selection process will run through March 2017 and it is anticipated CCHC will begin contract negotiations with the successful respondent in April 2017.

4.0 Rental administrator position

The submission deadline for applications for the Rental administrator position closed February 22nd, 28 applications were received. Interviews are being scheduled for the week of March 6th.

5.0 Town of Canmore

Michael Fark will provide a verbal update as to what, if any, market or affordable housing initiatives the Town is aware of that CCHC should also be made aware of.

Prepared by: Dougal Forteath, Managing Director

Prepared on: February 24th 2017