

**Board of Directors Meeting Agenda  
Classroom- Civic Centre  
June 21st 2017  
3:00 p.m. – 5:00 p.m.**

- 1. Approval of Agenda**
- 2. Approval of Minutes**
  - a. Approval of the June 7<sup>th</sup> 2017 Board Meeting Minutes
- 3. Business Arising from Minutes**
- 4. Reports:**
  - a. Report from Administration (10 minutes)
  - b. Mountain Haven Co-operative Housing – confidential (90 minutes)
- 5. New Business**
- 6. Motion Resolution Action List**

All actions completed
- 7. Meeting Adjournment**

*A majority of the Directors in office shall constitute a quorum. In the case of an equality of votes, the Chair shall be entitled to a second or casting vote.  
(Articles of Association s45)*



# For Information

**DATE OF MEETING:** June 21st 2017 **Agenda Item: 4a**

**SUBJECT:** Managing Director's Report

**RECOMMENDATION:** For information

## EXECUTIVE SUMMARY

The Administration Report summarizes activities relative to CCHC's operations and Strategic Plan as required.

### 1.0 OPERATIONS UPDATE

The May operations update was provided at the June 7<sup>th</sup> Board meeting. CCHC continues to receive a high volume of inquiries with respect to the PAH rental and homeownership programs.

### 2.0 McARTHUR PLACE (DYRGAS LANE) DEVELOPMENT UPDATE

Grand Opening: Occurred Thursday June 15<sup>th</sup> from 5pm -8pm. CCHC would like to thank all those who attended and has deemed the event a success.

### 3.0 CCHC branding/communication session

The branding/communication session has been set for Thursday June 22<sup>nd</sup> from approximately 1-4:30pm in the Classroom at the Civic Centre. The agenda has been circulated to all Board members.

### 4.0 Old Day Care Lands Open House

CCHC will be holding an open house Thursday June 22<sup>nd</sup> from 6-8pm at St Michaels Anglican church hall. In attendance will also be representatives of both Distinctive Homes and Marshall Tittlemore Architects. The purpose of the open house is to allow all residents of Canmore the opportunity to see CCHC's vision for the development of the subject lands.

### 5.0 CCHC Board meetings

Historically CCHC's Board has not met in July of a given year. It is recommended this practice continue. Therefore, in the absence of an emergency meeting if such were required, the next regularly scheduled Board meetings would be August 2<sup>nd</sup> and 16<sup>th</sup>.

### 5.0 Town of Canmore

Michael Fark will provide a verbal update as to what, if any, market or affordable housing initiatives the Town is aware of that CCHC should also be made aware of.

**Prepared by:** Dougal Forteath, Managing Director

**Prepared on:** June 16 2017