

Board of Directors Meeting Minutes

**Thursday, October 20, 2011
Georgetown Inn**

Board members in attendance:

John Borrowman
Cathy-Anne David
Karen Greene

Garth Lyon
Brent Rosvold

Others in attendance:

Jennifer Bisley, Managing Director, CCHC;
Gary Buxton, Town of Canmore, CCHC Liaison

Regrets Bob Kocian, Kimber Meister, Heather Schilling
Absent Ed Russell

There being a quorum, Cathy-Anne David called the meeting to order at 5:37 pm.

- 1) Agenda Approval
Moved by Karen Greene to approve the agenda as presented
Carried unanimously
- 2) Review and Approval of Minutes
Motion 2011.38
Moved by Brent Rosvold that the Board approve the Minutes of the September 22, 2011 Board meeting as presented.
Carried unanimously
- 3) Business Arising from Minutes:
- 4) Committee Reports
 - a) **Executive Committee:** verbal report accepted for information
 - b) **Communication Committee:** none
 - c) **PAH Demand Assessment Committee:** none
 - d) **Board Recruitment Committee:** verbal report accepted for information
- 5) Report from Managing Director:
Managing Director's Report presented, discussed and accepted for information.
- 6) New Business:

APPROVED Motion 2011.43 November 24, 2011

Moved by Brent Rosvold to go in camera at 5:48 pm. Carried.

7) In Camera

- a) **Intergovernmental Issue**
- b) **Intergovernmental Issue**

Gary Buxton left at 6:19pm

- c) **Policy Issue**
- d) **HR Issue**

Moved by Karen Greene to come out of camera at 6:56 pm. Carried.

Motion 2011.39

Moved by Garth Lyon that the Board approve the recommendation of the Nomination Committee as presented.

Carried unanimously

Motion 2011.40

Moved by Cathy-Anne David that the Board approve the restriction of \$341,294 cash and \$29,584 owing in the CCHC Capital Reserve Fund.

Carried unanimously

Motion 2011.41

Moved by Karen Greene that the Board approve the recommendation of the Managing Director to contract a payroll service provider effective as of January 1, 2012.

Carried unanimously

Motion 2011.42

Moved by Brent Rosvold that the Board approve the recommendation of the Executive Committee to change the staff benefits plan to Option 1 as presented effective as of January 1, 2012.

Carried unanimously

8) Direction to Council: none

9) Next Meeting Dates

- a) Board Meeting: new Board members to be polled regarding availability

10) Motion to Adjourn

Moved by Cathy-Anne David to adjourn the meeting at 7:00 pm

Carried.