



**CANMORE COMMUNITY
HOUSING CORPORATION**

Board of Directors Meeting Minutes

**Thursday, November 18, 2010
CCHC Boardroom**

Board members in attendance:

John Borrowman
Cathy-Anne David
Karen Greene
Bob Kocian
Garth Lyon

Kimber Meister
Brent Rosvold
Ed Russell
Heather Schilling

Others: Jennifer Bisley, Managing Director, CCHC

There being a quorum, Cathy-Anne David called the meeting to order at 5:32 pm.

1) Agenda Approval

Moved by John Borrowman to approve the agenda as presented
Carried unanimously.

2) Board Member Introductions

3) Election of Chairperson

Motion 2010.32

Moved by John Borrowman that Cathy-Anne David be appointed Chairperson.
Carried unanimously.

4) Review and Approval of Minutes

Motion 2010.33

Moved by Heather Schilling that the Board approve the Minutes of the October 14, 2010
Board meeting as presented.

Carried unanimously.

5) Business Arising from Minutes: none

6) Committee Appointments

a) Executive Committee

Motion 2010.34

Moved by Karen Greene that Heather Schilling be appointed Vice-Chairperson and
Kimber Meister be appointed Treasurer.

Carried unanimously



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- b) Communication Committee

Motion 2010.35

Moved by John Borrowman that Cathy-Anne David, Karen Greene, Kimber Meister and Ed Russell be appointed to the CCHC Communication Committee.

Carried unanimously

- c) PAH Demand Assessment Committee

Motion 2010.36

Moved by Ed Russell that John Borrowman, Bob Kocian, Garth Lyon, Brent Rosvold and Heather Schilling be appointed to the PAH Demand Assessment Committee.

Carried unanimously

- 7) Report from Managing Director:

Managing Director's Report presented, discussed and accepted for information.

- 8) New Business

- a) Customer Satisfaction Survey Report

2010 Customer Satisfaction Survey Report presented, discussed and accepted for information.

- b) General PAH Ownership Applicant Appeal

Motion 2010.37

Moved by Heather Schilling to accept that applicant household JNK is in need of affordable housing, and therefore to allow the appeal and approve the household to buy PAH by CCHC.

Carried (6-3)

- c) Managing Director Performance Review Process

Motion 2010.38

Moved by John Borrowman to authorize the CCHC Executive Committee to undertake the Managing Director's 2010 performance review.

Carried unanimously

- 9) In Camera

Moved by Karen Greene to go in camera at 7:29 pm. Carried unanimously.

- a) Intergovernmental Issue

- b) Development Issue

Moved by Kimber Meister to come out of camera at 7:50 pm. Carried unanimously.



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- 10) Direction to Council:
Remind Council of request to investigate options for parking plug-ins and to inform them of customer satisfaction survey results.
- 11) Next Meeting Dates:
CCHC Board Meeting: January 13, February 10, March 10, and April 14, 2011
- 12) Motion to Adjourn
Moved by Heather Schilling to adjourn the meeting at 7:59 pm. Carried unanimously.