



**CANMORE COMMUNITY  
HOUSING CORPORATION**

**Board of Directors Meeting Minutes**

**Thursday, February 11, 2010  
CCHC Boardroom**

Board members in attendance:

Cathy-Anne David

Andre Gareau

Karen Greene

Kimber Meister

Eric Ostman

Brent Rosvold

Regrets: Shane Jonker, Heather Schilling

Others Present: Jennifer Bisley, Managing Director CCHC

There being a quorum, Cathy-Anne David called the meeting to order at 5:35 pm.

1) Agenda Approval

Moved by Karen Greene to approve the agenda as presented.

Carried unanimously.

2) Review and Approval of Minutes

**Motion 2010.3**

Moved by Andre Gareau that the Board approve the Minutes of the January 14, 2010 Board meeting as presented.

Carried unanimously.

3) Business Arising from Minutes: update given on motions and directions from previous meeting.

4) Committee Reports:

a) Executive Committee: verbal report presented.

The Treasurer is working with the Managing Director on the annual financial audit and draft financial policies. The Vice-Chair is working with the Managing Director on the annual application audit.

b) Communications Committee: verbal report presented.

Committee meeting scheduled for February 24, 2010 to discuss the draft terms of reference for an upcoming CCHC Strategic Planning session.

c) PAH Demand Assessment Committee: verbal report presented.

Committee meeting scheduled for February 22, 2010 to initiate the annual eligibility criteria review and provide final comment on the draft PAH demand survey.

5) Report from Managing Director

Managing Director's Report presented, discussed and accepted for information.

*APPROVED Motion 2010.4 March 18, 2010*



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6) New Business

Moved by Eric Ostman to go in camera at 6:16 pm. Carried unanimously.

7) In Camera

- a) Legal issue
- b) Audit
- c) Intergovernmental issue

*Original agenda item 7(e) Personnel issue moved to 7(d); Agenda item 7(d) Intergovernmental issue moved to 7(e)*

*Jennifer Bisley left the meeting at 7:25pm*

- d) Personnel issue

*Jennifer Bisley returned to the meeting at 7:40pm*

- e) Intergovernmental issue

Moved by Kimber Meister to come out of camera at 7:56 pm. Carried unanimously.

- 8) Direction to Council: That CCHC will schedule a Shareholders meeting on April 13, 2010 and that CCHC will provide input to the Town regarding the Land Use Bylaw and references to perpetually affordable housing (PAH) as appropriate.

- 9) Next Meeting Dates: March 11 and April 15, 2010.

10) Motion to Adjourn

Moved by Brent Rosvold to adjourn the meeting at 8:00 pm  
Carried unanimously