

Board of Directors Meeting Minutes

Wednesday, August 19, 2015

12:00-3:00pm

CCHC Boardroom

Board Members in Attendance: Kimber Amping Sean Krausert
Garth Lyon (12:45pm) Joanna McCallum
Bob Kocian

Others in Attendance: Jennifer Bisley, Managing Director, CCHC
Michael Fark, Town of Canmore Liaison

Regrets Dan Sparks, Cheryl Godefroy

There being a quorum, Joanna McCallum, Chair, called the meeting to order at 12:13 pm.

1) Agenda Approval

Moved by Kimber Amping to approve the agenda as amended, adding a second Client Appeal to 5a) and Intergovernmental Issue as 6d)

Carried unanimously

2) Approval of Minutes

a. June 17, 2015 Regular Board Meeting minutes

Motion 2015.32

Moved by Bob Kocian to approve the Minutes of the June 17, 2015 Regular Board meeting as amended, changing references to Kimber Meister to Kimber Amping.

Carried unanimously

b. July 3, 2015 Special Board Meeting minutes

Motion 2015.33

Moved by Sean Krausert to approve the Minutes of the July 3 2015 Special Board meeting as presented.

Carried unanimously

3) Business Arising from Minutes:

Motion 2015.34

Moved by Sean Krausert to approve the appointment of Dan Sparks in place of Cheryl Godefroy on the hiring committee formed by Motion 2015.31

Carried unanimously

APPROVED September 16, 2015 Motion 2015.45
CANMORE COMMUNITY HOUSING CORPORATION

4) Reports

a. Managing Director's Report

Motion 2015.35

Moved by Bob Kocian to accept the August 19 2015 Managing Director's Report for information
Carried unanimously

5) New Business:

a. Client Appeals

Motion 2015.36

Moved by Joanna McCallum to disallow the appeal of PAH Rent Program applicant PVR312-231N as the appellant does not demonstrate that the household meets the PAH eligibility requirements.

Carried unanimously

Motion 2015.37

Moved by Joanna McCallum to disallow the appeal of PAH Rent Program applicant PVR194-010 as the appellant does not demonstrate that the household meets the PAH eligibility requirements.

Carried unanimously

b. Lamphouse Neighbourhood Association and Coyote Ridge Board appointments

Motion 2015.38

Moved by Sean Krausert to designate Cathy Robinson as the CCHC representative to fill vacancies of the Lamphouse Neighbourhood Association and Coyote Ridge boards of directors.

Carried unanimously

Garth Lyon entered the meeting at 12:45pm

c. 2016-2018 Draft Strategic Plan & 2016 Draft Budget

Motion 2015.39

Moved by Kimber Amping to accept the draft documents for information purposes with a final plan and budget to be approved prior to October 27 2015 for submission to the Town of Canmore budget committee.

Carried unanimously

6) In Camera Items

a. Delegation: Development Issue

Moved by Sean Krausert to go in camera at 1:20pm

Moved by Sean Krausert to come out of camera at 2:04pm

Motion 2015.40

Moved by Joanna McCallum to issue an assessment letter to the development group indicating a preference for Perpetually Affordable Housing Option three.

Carried unanimously

b. Development Issue

Moved by Kimber Amping to go in camera at 2:14pm

Moved by Gath Lyon to come out of camera at 2:45pm

Motion 2015.41

Moved by Joanna McCallum to approve the revised budget for Phase 1 and 2 development at 100 Dyrigas Lane (McArthur Place) up to a total of \$450,000 subject to confirmation of funding.

Carried unanimously

Motion 2015.42

Moved by Bob Kocian to engage Cathy-Anne David for the purposes of construction administration for Phase 1 and 2 development at 100 Dyrigas Lane as per the proposal.

Carried unanimously

c. Human Resource Issue

Moved by Kimber Amping to go in camera at 2:53pm

Moved by Garth Lyon come out of camera at 3:04pm

Motion 2015.43

Moved by Kimber Amping to change the Executive Assistant position from a 0.8 to 1.0 full time equivalent position effective immediately.

Carried unanimously

Motion 2015.44

Moved by Bob Kocian to approve the placement of the Managing Director on the pay grid at 95% retroactive to the first pay period in 2015.

Carried unanimously

d. Intergovernmental Issue

Moved by Joanna McCallum to go in camera at 3:06pm

Moved by Joanna McCallum to come out of camera at 3:13 pm

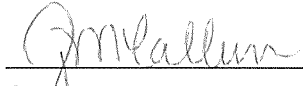
Moved by Sean Krausert to thank Jennifer Bisley for her seven years of service as Managing Director of CCHC.

Carried unanimously.

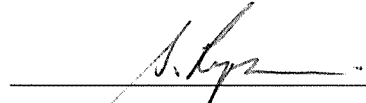
8) Motion to Adjourn

Moved by Bob Kocian to adjourn the meeting at 3:15 pm.

Carried unanimously



Chairman



Vice Chairman