



## Board of Directors Meeting Minutes

Wednesday, August 20 2014  
CCHC Boardroom  
1:00pm-3:00pm

**Board Members in Attendance:** Camille Hemingson Bob Kocian  
Sean Krausert Garth Lyon  
Joanna McCallum Cathy Robinson

**Others in Attendance:** Jennifer Bisley, Managing Director, CCHC  
Gary Buxton, Town Liaison to CCHC

**Regrets** Kimber Meister, Dan Sparks

There being a quorum, Garth Lyon called the meeting to order at 1:03 pm.

**1) Agenda Approval**

Moved by Cathy Robinson to approve the agenda as presented  
Carried unanimously

**2) Approval of Minutes**

**Motion 2014.32**

Moved by Sean Krausert to approve the Minutes of the June 18 2014 Board meeting as presented  
Carried unanimously

**3) Business Arising from Minutes: none**

**4) Committee Reports:**

- a) Executive Committee: none
- b) Corporation Strategic Review Committee: none
- c) Project Committee: written report

**Motion 2014.33**

Moved by Sean Krausert to accept the Project Committee Aug 20 2014 written report for information.  
Carried unanimously

**5) Report from Managing Director**

**Motion 2014.34**

Moved by Bob Kocian to accept the August 20 2014 Managing Director's Report for information.  
Carried unanimously

APPROVED Motion 2014.32  
CANMORE COMMUNITY HOUSING CORPORATION

**6) New Business:**

**a) 100 Dyrgas Lane Development Update**

*Bob Kocian declared a conflict of interest and removed himself from voting on any motions*

**Motion 2014.35**

Moved by Cathy Robinson to accept the report for information

Carried unanimously

**7) In Camera**

*Moved by Joanna McCallum to go in camera at 2:03 pm.*

**a) Development Issue**

**b) Business Plan and Budget**

**c) Policy Issue**

*Bob Kocian left the meeting at 2:45pm*

*Moved by Cathy Robinson to come out of camera at 2:52 pm.*

**Motion 2014.36**

Moved by Cathy Robinson to approve the 2015 business plan update and draft budget for submission to the Town of Canmore budget committee as required by affiliated Town organizations, with a final 2015 budget to be presented for approval at the October 2014 Board meeting.

Carried unanimously

**Motion 2014.37**

Moved by Sean Krausert to approve the revised organizational chart and positions as presented.

Carried unanimously

**Motion 2014.38**

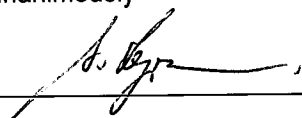
Moved by Sean Krausert to approve an increase of \$8,500 to the 2014 capital expenditure budget for computer equipment, furniture and fixtures.

Carried unanimously

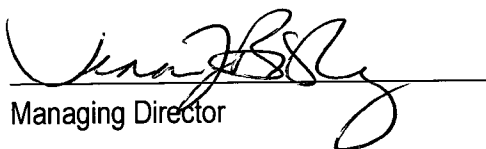
**8) Motion to Adjourn**

Moved by Cathy Robinson to adjourn the meeting at 3:23 pm

Carried unanimously

  
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Chair

  
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Managing Director

APPROVED Motion 2014.39 October 15 2014  
CANMORE COMMUNITY HOUSING CORPORATION