

Board of Directors Meeting Minutes

CCHC Boardroom
March 16, 2016
1:00 p.m. – 3:00 p.m.

Board Members in Attendance:

Joanna McCallum	John Borrowman
Garth Lyon	Cheryl Godefroy
Carolynn Winterhalt	Peter Musil
Dan Sparks	Bob Kocian

Others in Attendance:

Cathy Robinson, CCHC
Dougal Forteath, CCHC
Cathy-Anne David
Michael Fark, Town of Canmore Liaison to CCHC

Regrets Chuck Patel

There being a quorum, Joanna McCallum, Chair, called the meeting to order at 1:07 p.m.

1) Agenda Approval

Addition: 6b) Development Issue

Motion 2016.24 Moved by Bob Kocian to approve the agenda as amended, adding under In Camera item 6b) Development Issue. CARRIED

2) Approval of Minutes

a. Approval of the February 17 2016 Regular Board Meeting Minutes

Motion 2016.25 Moved by Dan Sparks to approve the minutes of February 17, 2016 as presented. CARRIED

3) Business Arising from Minutes: None

4) Reports:

Note: the Board choose to review Item 4h) Report from Administration and 6a) Contract Issue first on the agenda

h. Report from Administration

The Board reviewed the report from Administration

Motion 2016.26 Moved by Cheryl Godefroy to go in-camera at 1:17pm to discuss Item 6a Contract Issue as disclosure of this information would be harmful to CCHC's economic interests.

CARRIED

Motion 2016.27 Moved by John Borrowman to come out of camera at 1:35pm

CARRIED

Note: Carolynn Winterhalt arrived at 1:20pm/ Garth Lyon arrived at 1:21pm

a. Affordable Homeownership models

The Board reviewed the Affordable Homeownership models report. It was noted that any alternative model considered in the future must address how the units cap out in terms of the annual median income.

Note: Cathy Robinson left the meeting at 2:09pm

b. Housing Needs Study

The Board reviewed the proposed draft terms of reference and asked that the same be returned in April for further discussion. It was noted that when looking at housing in comparable communities the following should be included in the sample: Cochrane; Squamish; Whistler; Banff.

c. CCHC: Board of Directors Terms of Reference Policy

Motion 2016.28 Moved by John Borrowman to adopt the Board of Directors Terms of Reference Policy as presented.

CARRIED

d. CCHC: Conflict of Interest Policy

Motion 2016.29 Moved by Bob Kocian to adopt the Board of Directors Conflict of Interest Policy as presented.

CARRIED

e. CCHC: Bring Your Own Device

Motion 2016.30 Moved by Carolynn Winterhalt to adopt the Bring Your Own Device Policy as presented.

CARRIED

f. CCHC Board package addition of an annual calendar

Motion 2016.31 Moved by Peter Musil to add the annual calendar to the end of each Board report moving forward.

CARRIED

g. CCHC Personnel Committee

Motion 2016.32 Moved by Dan Sparks that Garth Lyon, Joanna McCallum, and Bob Kocian form part of the Personnel Committee.

CARRIED

5) **New Business:** No new business

6) **In Camera Items:**

b. Development Issue

Motion 2016.33 Moved by Cheryl Godefroy to go in camera at 2:48pm as disclosure of this information would be harmful to CCHC's economic interests.

CARRIED

Motion 2016.34 Moved by John Borrowman to come out of camera at 3:01pm.

CARRIED


c. Meeting Adjournment

Motion 2016.35 Moved by John Borrowman to adjourn the meeting at 3:02pm.

CARRIED



Managing Director



Chair

