

Board of Directors Meeting Minutes

Wednesday, August 28, 2013
CCHC Boardroom
4:00-6:00pm

Board Members in Attendance: Garth Lyon Sean Krausert
Bob Kocian (5:08pm) Cathy Robinson
Kimber Meister Dan Sparks (4:05 pm)
Hans Helder

Others in Attendance: Jennifer Bisley, Managing Director, CCHC
Gary Buxton, GM Municipal Infrastructure, Town of
Canmore Administration and CCHC Liaison

Regrets none

There being a quorum, Garth Lyon called the meeting to order at 4:02 pm.

1) Agenda Approval

Moved by Sean Krausert to approve the agenda as presented.
Carried unanimously

2) Approval of Minutes

Motion 2013.26

Moved by Kimber Meister to approve the Minutes of the May 16 2013 Board meeting as presented.
Carried unanimously

3) Business Arising from Minutes: none

Dan Sparks entered the meeting at 4:05pm

4) Committee Reports: none

5) Report from Managing Director

Motion 2013.27

Moved by Sean Krausert to accept the Managing Director's Report for information.
Carried unanimously

APPROVED Motion 2013.32, October 10 2013
CANMORE COMMUNITY HOUSING CORPORATION

6) **New Business:**

a) **CCHC Corporation Strategic Review Terms of Reference**

Motion 2013.28

Moved by Hans Helder to approve the Corporation Strategic Review Terms of Reference as presented.

Carried unanimously

b) **CCHC Sublease Policy**

Motion 2013.29

Moved by Cathy Robinson to approve the CCHC Sublease Policy as presented.

Carried unanimously

Bob Kocian entered the meeting at 5:08pm

c) **CCHC Leasing and Acquisition Report**

Motion 2013.30

Moved by Cathy Robinson to receive the consultant report "CCHC Leasing and Acquisition Strategy Plan" as presented.

Carried unanimously

d) **2013-2014 CCHC Board Recruitment**

The Board provided direction to the Managing Director with respect to CCHC Board recruitment for 2013-2014.

e) **2014 Business Plan and Cash Budget**

Motion 2013.31

Moved by Kimber Meister to approve the 2014 draft cash budget for submission to the Town of Canmore.

Carried unanimously

7) **In Camera Items:** none

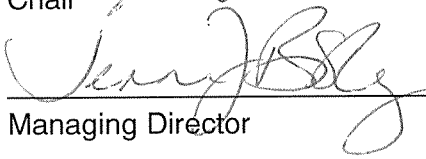
8) **Motion to Adjourn**

Moved by Bob Kocian to adjourn the meeting at 6:06 pm.

Carried unanimously



Chair



Managing Director

*APPROVED Motion 2013.32 October 10, 2013
CANMORE COMMUNITY HOUSING CORPORATION*