

Board of Directors Meeting Minutes

Wednesday, April 15 2015
CCHC Boardroom
1:00pm-3:00pm

Board Members in Attendance: Cheryl Godefroy Camille Hemingson
Bob Kocian Sean Krausert
Garth Lyon Dan Sparks

Others in Attendance: Jennifer Bisley, Managing Director, CCHC
Alaric Fish, Manager of Planning, Town Liaison to CCHC

Regrets Kimber Amping, Joanna McCallum

There being a quorum, Garth Lyon, Acting Chair, called the meeting to order at 1:06 pm.

1) Agenda Approval

Moved by Bob Kocian to approve the agenda as presented.
Carried unanimously

2) Approval of Minutes

Motion 2015.12

Moved by Cheryl Godefroy to approve the Minutes of the March 18 2015 Board meeting as presented.
Carried unanimously

3) Business Arising from Minutes:

a) **Officer Appointments**

The Board determined it was not necessary to appoint additional Directors or Officers to fill the vacant position at this time.

4) Reports

a) Managing Director's Report

Motion 2015.13

Moved by Dan Sparks to accept the April 15 2015 Managing Director's Report for information
Carried unanimously

APPROVED May 20 2015 Motion 2015.20
CANMORE COMMUNITY HOUSING CORPORATION

5) New Business:

a. PAH Policy Review

Camille Hemingson left the meeting at 2:06pm

Motion 2015.14

Moved by Sean Krausert to recommend to the Town of Canmore changes to its Perpetually Affordable Housing (PAH) Policy (Resolution 145-2011) as presented.

Carried unanimously

Motion 2015.15

Moved by Cheryl Godefroy to approve CCHC Statements of Policy and Procedure (SPP) 3.01 PAH Program Primer, 3.02 PAH Own Program, and 3.03 PAH Rent Program as presented, subject to Town of Canmore approval of changes to PAH Policy as recommended in Motion 2015.14.

Carried unanimously

Motion 2015.16

Moved by Bob Kocian to approve the PAH Rent Program Income Limits for 2015/16, subject to Town of Canmore approval of changes to PAH Policy as recommended in Motion 2015.14, to be:

Studio	\$40,000
1 Bedroom	\$55,000
2 Bedroom	\$70,000
3 Bedroom	\$85,000

Carried unanimously

Motion 2015.17

Moved by Dan Sparks to approve the 2015 PAH Build & Price Guideline price paid by CCHC for PAH units to be \$250 per square foot for all unit types.

Carried unanimously

b. The Hector at Palliser Village Rental Rate Changes

Motion 2015.18

Moved by Garth Lyon to approve an average rental rate increase of 3.9% at The Hector at Palliser Village, subject to approval by the Province under the terms of the Rural Affordable Housing Partnership Initiative (RAHPI) grant agreement.

Carried unanimously

6) In Camera Items

Moved by Bob Kocian to go in camera at 3:00 pm

- a. Development Issue
- b. Contract Issue
- c. Intergovernmental Issue

APPROVED May 20 2015 Motion 2015.20
CANMORE COMMUNITY HOUSING CORPORATION

Moved by Bob Kocian to come out of camera at 3:16 pm

Motion 2015.19

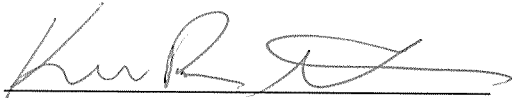
Moved by Cheryl Godefroy to award the contract for residential property management services for 100 Dyrigas Lane to PEKA Professional Property Management Ltd.

Carried unanimously

7) Motion to Adjourn

Moved by Dan Sparks to adjourn the meeting at 3:17 pm.

Carried unanimously



Chair



Managing Director