

Board of Directors Meeting Minutes

Wednesday, April 16 2014
CCHC Boardroom
1:00-3:00pm

Board Members in Attendance: Camille Hemingson Bob Kocian
Sean Krausert Garth Lyon
Joanna McCallum Kimber Meister (1:15pm)
Cathy Robinson Dan Sparks

Others in Attendance: Jennifer Bisley, Managing Director, CCHC
Gary Buxton, Town of Canmore
Doug Mundell, Auditor Young Parkyn McNab
Bob Ellard, CCHC consultant (2:30pm)

Regrets Oscar Pacheco

There being a quorum, Garth Lyon called the meeting to order at 1:04 pm.

1) Agenda Approval

Moved by Sean Krausert to approve the agenda as presented
Carried unanimously

2) Approval of Minutes

Motion 2014.12

Moved by Camille Hemingson to approve the Minutes of the March 19 2014 Board meeting as presented.

Carried unanimously

3) Business Arising from Minutes: none

4) Committee Reports:

- a) Executive Committee: none
- b) Corporation Strategic Review Committee: none
- c) Project Committee: none

APPROVED Motion 2014.20
CANMORE COMMUNITY HOUSING CORPORATION

5) Report from Managing Director

Motion 2014.13

Moved by Cathy Robinson to accept the Managing Director's Report for information.

Carried unanimously

Kimber Meister entered the meeting at 1:15pm

6) New Business:

a) 2013 Audited Financial Statements

Motion 2014.14

Moved by Sean Krausert to transfer \$14,131 to The Hector Building Reserve Fund.

Carried unanimously

Motion 2014.15

Moved by Kimber Meister to approve the 2013 audited financial statements as amended, the amendments being: 1) the addition of a note regarding internally restricted cash reserves, and 2) changes to the *Schedule of Changes to the Accumulated Surplus* due to the reserve fund transfer (Motion 2014.14)

Carried unanimously

7) In Camera Items:

Cathy Robinson declared a conflict of interest and disqualified herself from the discussion and decision relating to the contract issue, leaving the meeting at 2:07 pm

Moved by Joanna McCallum to go in camera at 2:07 pm.

a) Contract Issue

Moved by Dan Sparks to come out of camera at 2:15pm

Motion 2014.16

Moved by Bob Kocian to renew the property management contract for The Hector at Palliser Village with PEKA Professional Property Management Ltd to June 30, 2017.

Carried unanimously

Cathy Robinson returned to meeting after the decision at 2:16pm

Dan Sparks left the meeting at 2:16pm

Moved by Joanna McCallum to go in camera at 2:17pm

b) Development Issue

Bob Kocian left the meeting at 2:30pm

Bob Ellard entered the meeting at 2:30pm

Camille Hemingson left the meeting at 3:08pm

Moved by Joanna McCallum to come out of camera at 3:16pm

It was noted that Bob Kocian declared a potential conflict of interest in relation to the development project and disqualified himself from any discussion and decisions and the Project Committee, leaving the meeting at 2:30pm.

Motion 2014.17

Moved by Sean Krausert to approve the development concept for Lot 39, Block 4 Plan 0412844 located at 100 Dyrgas Lane, Three Sisters Mountain Village.

Carried unanimously (*Krausert, Lyon, McCallum, Meister, Robinson*)

Motion 2014.18

Moved by Joanna McCallum to direct Administration to present the concept for the proposed affordable housing project at 100 Dyrgas Lane to Town Council for approval

Carried unanimously (*Krausert, Lyon, McCallum, Meister, Robinson*)

Motion 2014.19


Moved by Cathy Robinson to direct Administration to complete and issue the request for proposals for architectural services for the proposed affordable housing project at 100 Dyrgas Lane.

Carried unanimously (*Krausert, Lyon, McCallum, Meister, Robinson*)

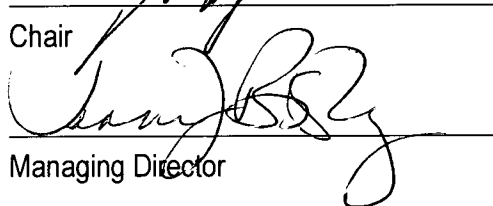
7) Motion to Adjourn

Moved by Kimber Meister to adjourn the meeting at 3:18 pm

Carried unanimously



Chair



Managing Director

