

Board of Directors Meeting Minutes

**Tuesday, April 23, 2013
Executive Boardroom, Civic Centre
12:30pm-2:30pm**

Board members in attendance:

Hans Helder	Sean Krausert
Garth Lyon	Kimber Meister
Bob Kocian	Dan Sparks

Others in attendance:

Doug Mundell, Young Parker McNab LLP
Gary Buxton, Town of Canmore CCHC Liaison
Jennifer Bisley, Managing Director, CCHC

Regrets

Sarah Law
Cathy Robinson

There being a quorum, Garth Lyon called the meeting to order at 12:35pm.

1) Agenda Approval

Moved by Bob Kocian to approve the agenda as amended, with in camera discussion on items 7a, 7b and 7c moved up on the agenda.

Carried unanimously

7) In Camera Items

Moved by Sean Krausert to go in camera at 12:36 pm

a) Audit Issue

Gary Buxton and Doug Mundell left the meeting at 1:30pm

b) Human Resource Issue

c) Human Resource Issue

Moved by Bob Kocian to come out of camera at 2:15pm

2) Approval of Minutes

Motion 2013.08

Moved by Bob Kocian to approve the Minutes of the January 24 2013 Board meeting as presented.

Carried unanimously

*APPROVED Motion 2013.18 May 16, 2013
CANMORE COMMUNITY HOUSING CORPORATION*

3) **Business Arising from Minutes:** none

4) **Committee Reports:** none

5) **Report from Managing Director**

Motion 2013.09

Moved by Sean Krausert to accept the Managing Director's Report for information.

Carried unanimously

6) **New Business:**

a) **Audit Issue: Accounting Standards**

Motion 2013.10

Moved by Kimber Meister to adopt Public Sector Accounting Board (PSAB) Standards without optional add-on NPO standards (4200 series) for the year beginning January 1, 2012 with the transition date of January 1, 2011.

Carried unanimously

b) **Financial Sustainability Planning Tool**

Motion 2013.11

Moved by Hans Helder to accept the Financial Sustainability excel model for use by CCHC administration

Carried unanimously

Motion 2013.12

Moved by Hans Helder to disband the Financial Sustainability Model Committee.

Carried unanimously.

c) **CCHC Strategic Review**

Motion 2013.13

Moved by Garth Lyon to establish a committee to provide direction to the Managing Director with respect to a strategic organizational review.

Carried unanimously

Motion 2013.14

Moved by Bob Kocian to appoint Hans Helder, Garth Lyon and Kimber Meister to the committee and direct the members to develop a terms of reference for approval by the Board.

Carried unanimously

d) Town of Banff Community Housing Strategy Committee Membership

Motion 2013.15

Moved by Sean Krausert to approve the Managing Director's participation as member of the Town of Banff Community Housing Strategy Committee

Carried unanimously

7) In Camera Item (motions only)

Motion 2013.16

Moved by Kimber Meister to approve the draft 2012 audited financial statements as amended.

Carried unanimously

Motion 2013.17

Moved by Garth Lyon to approve the 2012 performance pay increases as recommended by the Executive Committee.

Carried unanimously

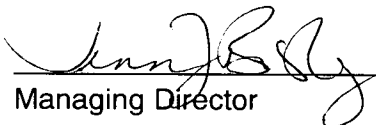
8) Motion to Adjourn

Moved by Bob Kocian to adjourn the meeting at 2:30pm.

Carried unanimously



Chair



Managing Director

