

**Board of Directors Meeting Minutes**  
**Classroom- Civic Centre**  
**November 16, 2016**  
**12:00 p.m. – 4:00 p.m.**

**Board Members in Attendance:** John Borrowman Lesley Bannister  
Rob Seeley Peter Musil  
Dan Sparks Samantha McConnery  
Steve Ashton Sue Anderson

**Others in Attendance:** Dougal Forteath, CCHC  
Cathy-Anne David  
Michael Fark, Town of Canmore Liaison to CCHC

**Regrets** **N/A**

In the absence of a Chair there being a quorum CCHC's administrator called the meeting to order at 12:15pm

**1) Agenda Approval**

Agenda addition:

5.0 New Business: Board meeting dates/times

**Motion 2016.121 Moved by John Borrowman to approve the agenda as amended**

**CARRIED**

**2) Approval of Minutes**

a. Approval of the October 19th 2016 Regular Board Meeting Minutes

**Motion 2016.122 Moved by Peter Musil to approve the minutes of October 19, 2016 as presented.**

**CARRIED**

**3) Business Arising from Minutes:**

None

**4) a. CCHC officer positions**

The Board appointed the following individuals as CCHC officers:

**Motion 2016.123 Moved by Lesley Bannister to appoint Dan Sparks as Chair of CCHC Board until April 19, 2017**

**CARRIED**

**Motion 2016.124 Moved by Sue Anderson to appoint Steve Ashton as vice-Chair of CCHC Board until April 19, 2017** **CARRIED**

**Motion 2016.125 Moved by Lesley Bannister to appoint Peter Musil as Treasurer of CCHC Board until October 31, 2017** **CARRIED**

b. Report from administration

Administration provided the Board with an update with respect to: rental/homeownership inquiries; waitlists; McArthur Place development; CCHC marketing on regional transit. Cathy-Anne David provided a construction update with respect to the McArthur Place.

**Motion 2016.126 Moved by Dan Sparks to go in camera at 1:10pm as disclosure harmful to the economic interests of CCHC** **CARRIED**

c. Old Day Care Lands - confidential

**Motion 2016.127 Moved by Dan Sparks to come out of camera at 3:00pm** **CARRIED**

**Note: Michael Fark left the meeting at 3:01 pm**  
**Note: the Board moved to agenda item 5.0 New Business**

5.0 New Business – Board meeting dates/times

The Board directed that beginning January 2017 Board meeting dates will be the first and third Wednesdays of the month from 3pm-5pm. The December 2016 meeting will occur December 14<sup>th</sup> from 3-5pm.

**Motion 2016.128 Moved by Samantha McConnery to go in camera at 3:15pm pm as disclosure harmful to the economic interests of CCHC** **CARRIED**

d. Old Day Care Lands draft RFP – confidential

e. RFP advisory committee – confidential

Note: Sue Anderson left the meeting at 3:40pm

**Motion 2016.129 Moved by Rob Seeley to come out of camera at 3:50pm** **CARRIED**

**Motion 2016.130 Moved by Lesley Bannister to appoint: Steve Ashton; Sue Anderson; Cindy Ansley; and Paul McKendrick to the RFP advisory committee.** **CARRIED**

Note: Agenda Items 4f and 4g will be moved to the next regularly scheduled Board meeting.

5) **New Business**

None

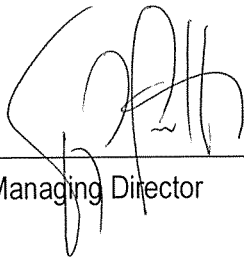
6) **Motion Resolution Action List**

None

7) **Meeting Adjournment**

**Motion 2016.131 Moved by Samantha McConnery to adjourn the meeting at 3:55pm**

**CARRIED**



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Managing Director



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Chair