

Board of Directors Meeting Minutes

Classroom: Civic Centre

January 18, 2017

3:00p.m. – 5:00 p.m.

Board Members in Attendance: John Borrowman Lesley Bannister
Rob Seeley Peter Musil
Dan Sparks Samantha McConnery
Steve Ashton Sue Anderson
Sandra Demchuk

Others in Attendance: Dougal Forteach, CCHC
Cathy-Anne David
Cathy Robinson
Michael Fark

Regrets N/A

Dan Sparks called the meeting to order at 3:05pm

1) **Agenda Approval**

Motion 2017.001 Moved by Samantha McConnery to approve the agenda as presented

CARRIED

2) **Approval of Minutes**

a. Approval of the December 14th 2016 Regular Board Meeting Minutes

a. Add Sandra Demchuk as an attendee at the December 14th 2016 meeting

Motion 2017.002 Moved by Dan Sparks to approve the minutes of December 14, 2016 as amended.

CARRIED

3) **Business Arising from Minutes:**

None

Note: Leslie Bannister arrive at 3:10pm/John Borrowman and Peter Musil arrived at 3:12pm

4) a. **Report from administration**

The Board reviewed the Managing Directors report and accepted the same as information. A site visit for Phase 2 at McArthur Place was scheduled for 3:30pm on Tuesday January 24th at 3:30pm

Motion 2017.003 Moved by Sue Anderson to go in- camera at 3:45 pm as disclosure of this information is harmful to the business interests of a third party CARRIED

b. McArthur Place Property Management Agreement – confidential

Motion 2017.004 Moved by Samantha McConnery to come out of camera at 4:08pm CARRIED

c. Hector Property Management Agreement - confidential

This agenda item was deferred to a future meeting

d. CCHC PAH rental policy

This agenda item was accepted as information, administration was directed to bring the matter back in March 2017

Motion 2017.005 Moved by Peter Musil to go in- camera at 4:35 pm to discuss a matter that would be an unreasonable invasion of a third party's personal privacy if the discussion were public CARRIED

e. Rental appeal – confidential

Motion 2017.006 Moved by Sue Anderson to come out of camera at 4:39pm CARRIED

Motion 2017.007 Moved by Leslie Bannister that the PAH applicant be disallowed as the appellant does not demonstrate that the household meets the PAH eligibility requirement. CARRIED

Motion 2017.008 Moved by Rob Seeley to go in- camera at 4:40 pm to discuss a matter that would be an unreasonable invasion of a third party's personal privacy if the discussion were public CARRIED

f. Personnel Issue- confidential

Motion 2017.009 Moved by Rob Seeley to come out of camera at 4:42pm CARRIED

Motion 2017.010 Moved by Sue Anderson that, effective the first pay period of 2017, the Board approve an increase to the salaries of the rental administrator and the executive assistant to the 85 percentile of pay grade H. CARRIED

g. Q3 operating results – confidential

The Board accepted the 2016 Q3 operating results as information.

5) New Business

None

6) **Motion Resolution Action List**

None

7) **Meeting Adjournment**

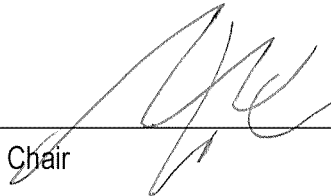
Motion 2017.011 Moved by Leslie Bannister to adjourn the meeting at 4:55pm

CARRIED

Note: At the end of the meeting Leslie Bannister announced that she would be stepping down from the CCHC Board as she was moving to Calgary in the following month.



Managing Director



Vice Chair