

## Board of Directors Meeting Minutes

Wednesday, January 21 2015  
CCHC Boardroom  
1:00pm-3:00pm

**Board Members in Attendance:** Cheryl Godefroy Camille Hemingson (1:44 pm)  
Bob Kocian Sean Krausert  
Garth Lyon Joanna McCallum  
Kimber Amping (Meister) Cathy Robinson

**Others in Attendance:** Jennifer Bisley, Managing Director, CCHC  
Alaric Fish, Manager of Planning, Town Liaison to CCHC

**Regrets** Dan Sparks

There being a quorum, Cathy Robinson called the meeting to order at 1:05 pm.

**1) Agenda Approval**

Moved by Joanna McCallum to approve the agenda as presented  
Carried unanimously

**2) Approval of Minutes**

**Motion 2015.01**

Moved by Cheryl Godefroy to approve the Minutes of the December 17 2014 Board meeting as presented

Carried unanimously

**3) Business Arising from Minutes: none**

**4) Reports**

a) Managing Director's Report

**Motion 2015.02**

Moved by Sean Krausert to accept the January 21 2015 Managing Director's Report for information

Carried unanimously

APPROVED February 25 2015 Motion 2015.05  
CANMORE COMMUNITY HOUSING CORPORATION

5) **New Business:**

a) **Draft 2014 Trial Balance for Audit Purposes**

**Motion 2015.03**

Moved by Kimber Amping to approve the draft 2014 Trial Balance for audit purposes as amended, the amendment being the capitalization of \$95.00 in General Ledger (GL) Acct "5775 · TSMV Lot 39 – Other" to GL Acct "1850 · TSMV - Lot 39 Non Road Costs".

Carried unanimously

**Motion 2015.04**

Moved by Kimber Amping to approve the transfer and restriction of \$34,305.13 from the 2014 operating surplus for purposes of the Hector Building Reserve Fund.

6) **In Camera Items**

*Moved by Sean Krausert to go in camera at 2:09 pm*

a) Development Issue

b) Policy Issue

*Alaric Fish left the meeting at 3:00pm*

c) Legal Issue

d) Human Resource Issue

*Jennifer Bisley left the meeting at 3:20pm*

*Bob Kocian left the meeting at 3:27pm*

*Moved by Garth Lyon to come out of camera at 3:33pm*

7) **Motion to Adjourn**

Moved by Joanna McCallum to adjourn the meeting at 3:33pm

Carried unanimously

Chair

Managing Director